

Criminal Justice Information System (CJIS) Advisory Committee Meeting Summary

Date: May 18, 2006

Location: Iowa Judicial Branch Building, Room #165

Hours : 10:00 a.m. – 12:30 p.m.

Members Present: Dennis Anderson, Robert Sosalla, Larry Murphy, Mary Jensen, Lois Leary, Jeff Hughes, Tom Becker, Dennis Henderson, Mike Riepe

Members Participating via Conference Call: Leesa McNeil

Others Present: Dave Meyers, Dave Usery, Curt Smith (for Gary Maynard), Marti Anderson, Dick Moore

Members In Absentia: Robert Dvorsky, Helen Miller, Lance Horbach, Steve Kettering, Mike King, Gary Maynard, Keith Pick, Larry Grund, Mary Tabor

Actions Taken: 1) By unanimous consent the Committee authorized Dave Meyers to pay URL Integration \$15,000 for services provided pursuant to CJIS RFS # 03110905. These services include conducting business and technical validation group meetings for Courts/Corrections originated documents, developing use cases and mappings, and conducting transaction processing analysis. The dates of these services are April 6, 2006 through May 17, 2006.

Meeting Highlights:

- Dennis Henderson recognized Curt Smith from the Department of Corrections (DOC) who was in attendance for Gary Maynard who was in travel status. Curt introduced himself and provided some background information on his duties and responsibilities at the DOC. Following that there were “around-the-table” introductions by the other CJIS Advisory Committee members and staff present.
- Dave Meyers provided an informational update related to several CJIS related items. He announced that the Chief Justice had appointed Keith Pick, Chief Juvenile Court Officer, as a new Judicial Branch representative on the CJIS Advisory Committee. Dave distributed an updated spreadsheet identifying the appointment review dates and length of terms for the CJIS Advisory Committee members. He discussed the status of the CJIS project that Iowa is implementing with funding provided by the National Governor’s Association. That project will involve utilizing XML to transmit victim information from one or more county attorney offices to the DOC and offender location information from the DOC to one or more county attorney offices. Dave mentioned that the Legislature had fully funded the CJIS budget request and that CJJP would be moving forward with adding three staff to the CJIS Program Office. Additionally, work would begin soon to develop a Request for Proposal (RFP) to purchase, install, and program the CJIS messaging broker. He mentioned that he would be moderating

a CJIS roundtable panel on May 22 as part of the State's CIO Summit. The panel members include Dennis Anderson, Dennis Henderson, Larry Grund, and Larry Murphy. The other CJIS Advisory Committee members were invited to attend the summit. Dave stated that all of the CJIS Plans' first year goals have been achieved except for one, which the Committee will be addressing this summer.

- Dave Meyers requested assistance in establishing a team to help draft a Request for Proposal to establish the CJIS messaging broker or the "enterprise service bus". Some of the names mentioned include Larry Murphy, Randy Osborn, Steve Gast, Larry Grund, and John Baldwin. Additionally, it was thought that a representative from the Attorney General's Office would be beneficial. Dave will be contacting these people to see if they, or one of their designees, would be available to assist.
- Dave Meyers requested assistance in establishing a panel to assist with reviewing resumes and interviewing candidates for the three new positions in the CJIS Program Office. Tom Becker and Larry Murphy offered assistance from either themselves or their staff.
- Marti Anderson from the Attorney General's Office (AG) made a presentation to the Committee about a new Federal grant the AG's Office received. The two-year grant from the US Bureau of Justice Assistance, in the amount of \$1,250,000, will be used to implement a statewide automated victim information and notification system. This system will allow registered crime victims to obtain information regarding the status of specific offenders in an automated fashion on a 24/7 basis.
- Dave Usery gave a presentation on the status of the services URL Integration is performing pursuant to CJIS RFS # 03110905. His presentation included an overall project status update including timelines and deliverables; a discussion of the outcomes from the Courts/Prosecutor validation group meetings; facilitation of a discussion with the Committee members to gather feedback from those Committee members who participated in the Courts/Prosecutor validation groups; and a discussion of the Courts/Prosecutor validation groups' policy issues that require resolution by the Committee. A lengthy question and answer period followed his presentation.
- Dave Meyers requested authorization to pay URL Integration \$15,000 for the services they have provided pursuant to CJIS RFS # 03110905. By unanimous consent the Committee authorized Dave to proceed with such a payment.

Next meeting:

Thursday, June 22, 2006
10:00 a.m. – 12:30 p.m.
Conference Room # 165
Judicial Branch Building
Des Moines, Iowa 50319